

CLUB WELFARE, RULES, CODE OF CONDUCT AND EMERGENCY PROCEDURES

WELFARE AND SAFEGUARDING

We are committed to safeguarding the welfare of all children, young persons and adults at risk in our sport and our aim is to ensure all who participate in gymnastics have a safe, fun, positive experience and are able to fulfil their potential.

We have a nominated **Welfare Officer -Abbie Bailey contact number 07711883558** who is responsible for:

- Responding to child protection and poor practice concerns.
- Providing support and advice in the implementation of procedures that safeguard and promote the welfare of children, young people and adults at risk.
- Assist the club to be more focused in its activities e.g. involving children, young people and adults at risk in decision making processes.

Ashton Gymnastics Club – declaration of adoption of British Gymnastics Policy

Ashton Gymnastics Club declares that it operates to the British Gymnastics standards for Safeguarding and Protecting children and young people. Our Child Protection policies are based upon the adoption of its National Governing Body (British Gymnastics) guidelines and includes the following:

Club Responsibilities All clubs who provide services to children or young people have a common law duty of care to take such steps that in the circumstances of a gymnastics club are reasonable to ensure that the young person is safe. The BG policy and procedures sets out the minimum standards that clubs should adopt. The adoption of these procedures will ensure that clubs fulfil their duty of care towards young people.

All clubs must ensure that: -

- The overall responsibility for safeguarding lies at the most senior level of their organisation.
- There is at least one individual designated within the club to take the lead role in dealing with safeguarding issues. (Abbie Bailey Welfare Officer-Tracy Ashton Head Coach) •

All staff and volunteers who are working directly or indirectly with children receive appropriate training and have access to advice on child protection and safeguarding and promoting the welfare of children. (all over 16 years Safeguarding trained)

- All young people and their parents are aware of behaviour that is not acceptable and how they can help to keep themselves safe.
- They adopt the BG whistle blowing procedures and steps are taken to ensure members, their parents/carers and others feel able to raise concerns without fear of negative repercussions.
- Confidentiality is maintained in relation to concerns and referrals and information is only shared on a 'need to know' basis in line with BG Confidentiality and Information Sharing Guidance.

- They comply with the BG procedure on safe recruitment to prevent unsuitable people from obtaining or remaining in positions of trust or responsibility. Clubs must ensure that anyone who is operating in a regulated position meets the requirements of the BG safeguarding licence.
- Work in partnership with BG to ensure poor practice is addressed and any required remedial action is taken. It is not the role of club officials to investigate possible abuse or neglect, however they have a key role to play by referring concerns about those issues to Children's Social Care Services and/or British Gymnastics and providing information for police investigations.

Any member of our organisation working with children, young persons or adults, who are eligible, have completed a criminal record check and recognised Safeguarding training.

EQUITY AND DIVERSITY

Ashton Gymnastics Club we are committed to treating everyone with dignity and respect and ensuring the gymnastics environment is one where everyone can thrive. We value diversity and recognise the need to ensure people with different experiences and backgrounds have a voice in shaping our sport, enabling us to best meet the needs of the wider community.

ASHTON GYMNASTICS CLUB RULES

We expect that:

- gymnasts are suitably dressed for gymnastics i.e. leotard or T-shirt and shorts,
- Shoulder length or longer hair to be tied back, prior to entering the hall.
- Earrings and jewellery removed please as required by BG.
- Please encourage gymnasts **to visit the toilet before their session.**
- Should the fire alarm sound it is **OUR** responsibility to get your child out safely and you should make your way to the side car park.
- Parents must come into the centre to collect their child, for their own safety gymnasts will not be allowed to leave the building without an appropriate adult, unless we have been advised otherwise.
- It is the responsibility of parents/ guardians to ensure the safe entry and exit of their children from the car park to the facilities and vice versa
- Bad behaviour will not be tolerated and any child that displays this will be given a warning and may be asked to leave the club.
- Parents are to respect the knowledge of the coaches with regards to suitable classes for their child

CODE OF CONDUCT

For Participants

Ashton Gymnastics Club is fully committed to safeguarding and promoting the well-being of all our members. AGC believes it is important that members, coaches, and parents associated with the club should, at all times, show respect and understanding for the safety and welfare of others. Therefore, members are encouraged to be open at all times and share any concerns or complaints that they may have about any aspect of the club with

Tracy Ashton Head Coach - contact number 07721478965_or

Abbie Bailey Welfare officer - contact number 07711883558

As a member of Ashton Gymnastics Club you are expected to abide by the following rules.

- All members must participate within the rules and respect coaches, judges and their decisions.

- All members must respect fellow club members and opponents.
- Members must wear suitable attire for training and events as agreed with the coach. Hair must be tied up and tidy. All jewellery must be removed.
- Members must pay any fees for membership, training or events promptly.
- Members should treat all equipment with respect.
- Members must inform the head coach of any injuries or illness they may have **before** the warm up begins.
- Members must not use bad language.
- Members are not permitted to enter the gym unless a qualified coach is present.
- Members under the age of 18 should remain with coaches at the end of a session until collected by their parent or guardian, (unless we have been told that older gymnasts are allowed to make their own way home).

Members shall be aware of our three strikes and out policy i.e. should a gymnast be found not abiding by the club rules they shall have 1) a verbal warning 2) a written letter handed to gymnast to be given to parent/guardian 3) A letter posted to their parent/guardians address asking them to leave the club.

For Coaches

All coaches and staff are to adhere to the following:

- To be at the gym on time for your allocated Class
- Have British Gymnastics Qualifications and membership
- Be in possession of an enhanced DBS
- Hold current Safeguarding certificates
- Lead coaches must not leave unless all their gymnasts have been collected by parents or appropriate adult
- Must not stand around chatting to other coaches leaving children to their own devices
- Will encourage and support our gymnasts
- Will not engage in favoritism and treat all gymnasts as equals
- Appropriate clothing must be worn at all times during training.

For Parents / Guardians

- Encourage your child to learn the rules and participate within them.
- Always ensure your child is dressed appropriately for the activity and has plenty to drink.
- Keep the club informed if your child is ill or unable to attend sessions.
- Endeavour to establish good communications with the club, coaches and officials for the benefit of all.
- Pay membership, competition and term fees promptly.
- As hall hire etc is paid upfront, unfortunately this means that we cannot offer refunds.
- **Should there be any unforeseen closure of the training facility, Ashton Gymnastics Club will endeavour to provide alternative lesson date(s), if this cannot be arranged with the centre, then homework sheets and or videos or zoom sessions will be offered.**
- **Should all coaches be unable to attend the venue due to illness, Ashton Gymnastics Club will provide alternative lessons in the form of homework sheets and or videos or zoom sessions.**
- Share any concerns or complaints about any aspect of the club through the approved channels.
- Use correct and proper language at all times.
- Discourage challenging / arguing with officials.

- Publicly accept official's judgements.
- Help your child to recognise good performance, not just results.
- Set a good example by recognising good sportsmanship and applauding the good performances of all.
- Never force your child to take part in gymnastics.
- Never punish or belittle a child for poor performance or making mistakes.
- Arrange transport for your child to and from training and events. Coaches should not be asked to provide transport for your child for Child/Coach protection reasons.
- Always **collect your child promptly** at the end of a session.
- Support your child's involvement and help them to enjoy their sport.

For everyone attending the club

- **Bullying in any form, will not be tolerated from gymnasts, parents or coaches and will result in instant removal from the club.**

EMERGENCY PROCEDURES

- Regular training will take place to ensure that all coaches, volunteers and participants are aware of what to do in the case of an accident or emergency.
- Coaches will be aware of all available exits and assembly points. In the event of a fire or other event in which the evacuation of the premises is required the procedure will be:
- All persons will leave the building by the nearest exit.
- Do not stop to collect personal belongings.
- Go immediately and report to the assembly point, which is at THE SIDE CARPARK.
- A roll call of all persons will be made at the assembly point by the Senior Coach present.

Coaches and facility staff members are responsible for getting your child out safely, DO NOT COME TO COLLECT YOUR CHILD meet them at the assembly point.

No entry to the building is permitted until authorisation has been given by the emergency services.